



**Project<sup>1</sup> Number:** 726950

**Project Acronym:** IMAJINE

**Project title:** Integrative Mechanisms for Addressing Spatial Justice and Territorial Inequalities in Europe

## **DATA MANAGEMENT PLAN**

### **Deliverable 10.2**

**Version 1.3**

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<sup>1</sup> The term 'project' used in this template equates to an 'action' in certain other Horizon 2020 documentation

## HISTORY OF CHANGES

<b>Version</b>	<b>Date</b>	<b>Author</b>	<b>Change</b>
1.1	21/03/18	LL	Initial draft
1.2	25/04/18	MW	Revised draft – additional text added and editing in all sections, Table 1 moved to Annex 1
1.3	31/07/18	MW	Revised draft incorporating references to GDPR (pages 3, 8, 9 and 10), amending information on personal data in Annex 1, and adding Annex 2 (Template GDPR-compliant certification of informed consent for interviews).

## 1. Data Summary

Data will be collected for IMAJINE in order to facilitate analysis that addresses the objectives of the project, as outlined in the Description of Work. The research will utilise both primary and secondary data. Primary data will be collected where appropriate secondary data does not currently exist and where the collection of new and specific data is required to provide empirical information on specific case studies and to permit investigation of specific questions concerning attitudes, processes and outcomes, including evaluation of current policies and testing of proposals for new policy approaches. These data will include both quantitative and qualitative data, collected through a range of methods as outlined below. Secondary data to be utilised in the project will primarily be quantitative in form and will be analysed to examine questions concerning patterns of territorial inequalities at different scales in Europe and relationships between policy and economic outcomes. The analysis of territorial inequalities will involve the spatial disaggregation of secondary data to generate new simulated data and datasets.

Data collection, processing and retention will be performed in compliance with the General Data Protection Regulation (GDPR) and specifically with Article 89(1), which states that: “Processing for archiving purposes ... scientific or historical research purposes..., shall be subject to appropriate safeguards, in accordance with this Regulation, for the rights and freedoms of the data subject. Those safeguards shall ensure that technical and organizational measures are in place in particular in order to ensure respect for the principle of data minimization. Those measures may include pseudonymisation provided that those purposes can be fulfilled in that manner...”. The safeguards employed by IMAJINE to meet this requirement are outlined in this document.

In keeping with the principle of data minimization referred to in Article 89 of the GDPR, the collection and retention of personal data in IMAJINE will be “adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed” (Article 5(1c)). Personal data may be collected, processed and retained in IMAJINE for one of three purposes: (1) as data for direct analysis, e.g. information on migration histories collected through an interview; (2) as contextual data to inform analysis and cross-tabulation, e.g. data on gender for respondents to the experimental survey in WP4; (3) as a record of consent to participation in the research and to the collection and retention of data. Data collected for these three purposes will be stored and managed separately, and only data directly necessary for the stated purpose will be collected and retained in each case. The instances where personal data may be collected are specified in Annex 1, and procedures for the safeguarding of data privacy are outlined in Section 5 below.

The legal basis for the collection, processing and retention of data in IMAJINE is provided in European Union legislation by Directive 95/46/EC, Framework Decision 2008/977/JHA and Regulation (EU) 2016/679 (the General Data Protection Regulation); and by national legislation and regulations as appropriate to the countries in which data is collected and stored.

Primary data will be collected through a range of research methods including interviews, focus groups, textual analysis, archival and documentary research, participatory scenario building, questionnaire surveys and an experimental survey administered through computer assisted web interviewing in an online panel survey.

The types of data to be generated and relation to project objectives are outlined in Table 1 (see Box 1 below for key to project objectives). The fit of data and methods of collection to the Work Packages are detailed in Annex 1.

1. Enhance conceptual understanding of spatial justice and territorial inequalities, through a critical review of existing scientific and policy literatures, engagement with multi-disciplinary perspectives from economics, human geography, political science and sociology, and the incorporation of new empirical evidence.
2. Enrich the empirical knowledge base on territorial inequalities in Europe by collating and analysing an extended range of quantitative indicators of inequality at multiple scales, and by linking macro-scale quantitative analysis with case study qualitative and quantitative research.
3. Evaluate the impact of the economic crisis and the adoption of austerity policies on perceived and measurable territorial inequalities in Europe, and on the capacity of public services to address inequalities and promote spatial justice.
4. Interrogate the relationships between models of territorial governance, sustainable economic development and public service delivery and assess the effectiveness of forms of regional autonomy as mechanisms for promoting spatial justice.
5. Investigate the significance of perceptions of spatial (in)justice for the framing and justification of territorial autonomy movements and their levels of support, and to consider how claims for territorial cohesion and regional autonomy may be accommodated within the European Social Model.
6. Contribute to the identification of appropriate scales and points for policy intervention to address territorial inequalities by examining the inter-connection of regional dynamics in Europe as demonstrated through migration patterns.
7. Appraise the efficacy and appropriateness of current territorial cohesion policies and instruments for addressing the challenges of territorial inequalities and spatial justice in relation to evidence gathered through macro- and regional- scale qualitative and quantitative research.
8. Develop scenarios for future regional development and cohesion policy options and test the feasibility and potential impacts of these scenarios through simulation exercises undertaken in collaboration with governmental and civil society partners and stakeholders.
9. Make recommendations for policy development and propose mechanisms for policy implementation to the European Commission, Member State governments, and regional and local authorities and agencies. 10. Promote public debate and understanding of questions of territorial inequalities and spatial justice, through the dissemination of research data and findings, and the preparation of resources for schools, universities and civil society groups, making full use of online and social media technologies.
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Box 1: IMAJINE project objectives

Data/methods	Project Objectives									
	1	2	3	4	5	6	7	8	9	10
Published documents and other texts - Critical review/textual analysis	X			X	X		X		X	X
Interview transcripts: Interviews with key stakeholders	X		X	X	X	X	X		X	X
Interview transcripts: Interviews with migrants and settled residents		X	X			X			X	X
Interview transcripts: Interviews with political and civil society activists					X				X	X
Secondary spatial socio-economic data: Survey and analysis of territorial inequalities		X				X			X	X
Secondary socio-economic data: Regional econometric analysis		X		X			X		X	X
Primary survey data: Experimental public attitude survey (online panel survey)		X	X		X				X	X
Secondary quantitative data: statistics on taxation, welfare payments and fiscal transfers		X		X		X	X		X	X
Secondary data: analysis of election data					X				X	X
Focus group transcripts: Policy scenario building							X	X	X	X
Evaluation data: Policy scenario testing							X	X	X	X

Table 1: Data, methods and relation to project objectives

### Re-use of Data

The secondary data will originate from previously published research; European data sources such as Eurostat; National and Regional statistical sources, (e.g. ONS (UK)); electoral data and policy and electoral campaign documentation. An assessment of existing datasets will be conducted in WP2, WP3 and WP4 prior to the generation of new data.

### Data Utility

Data will be generated by IMAJINE primarily for use by consortium members in analysis to address the project objectives. The data may also be of utility to a number of other users, including but not limited to:

- Other researchers and students working on topics relating to territorial inequalities and spatial justice;
- Research participants, including participants in participatory scenario building and participatory scenario testing exercises;
- European Commission, national government and regional and local government policy-makers concerned with policies to address territorial inequalities and promote spatial justice;

- Practitioners in EU, national, regional and local governments and public bodies engaged in the implementation of policies and programmes to address territorial inequalities and promote spatial justice;
- Civil society groups concerned with inequalities and spatial justice.

## 2. FAIR data

### 2. 1. Making data findable, including provisions for metadata

Data produced and used in IMAJINE will be organized and stored in files and folders with appropriate metadata records to facilitate sharing and re-use.

Metadata will include standard English language descriptors following the DataCite schema, including: Identifier; creator; title; publisher; publication year; resource type; subject; date of collection/creation; language; size; format; version; rights; description; and funding reference. Where appropriate the sources of the datasets and methodologies used to generate and analyse them will also be included on the record.

Metadata will be made available to depository catalogues and other appropriate portals or databases, including where relevant institutional data portals for the consortium members.

To facilitate ease of identification and sharing, data files produced in IMAJINE will follow a standard naming convention, viz:

(DataType)(UniqueIdentifier)\_(WorkPackage)\_(Partner)\_(Date)\_(VersionNumber).(FileType)

For example:

Interview00218\_WP1\_AU\_010318\_v1.doc

IncomeDataWalesNUTS3\_WP2\_AU\_120418\_v2.xls

### 2.2. Making data openly accessible

Data produced or used in IMAJINE may be shared at three levels:

- 1) Data may be shared between consortium partners for the purposes of analysis and/or preparation of outputs, except where expressly prohibited by the terms of access to existing datasets (for secondary data) or terms of agreed informed consent to provide data (for primary data). Data will be shared via password-protected access to the central project filestore at Aberystwyth University; secure file transfer service, such as Microsoft OneDrive; or encrypted pen-drive or external hard drive.
- 2) Data resulting from the participatory scenario building and participatory scenario testing exercises, and/or data from earlier research required to provide context or as a discussion point for these exercises, may be shared with participants in these exercises, subject to agreed terms and conditions.
- 3) Where appropriate, data produced in IMAJINE may be made available to the wider public as open access data.

Data produced in IMAJINE will be assessed for its suitability for sharing as open access data according to criteria including: informed consent provided by research participants; terms of access or use of data (for pre-existing datasets); data protection and confidentiality legislation in the states in which data has been produced and/or is stored; presence of personal or sensitive data, and/or reasonable effort required to anonymise data and/or redact personal or sensitive data.

It is anticipated that three types of data from IMAJINE may be appropriate for open access:

- 1) Spatially disaggregated data for indicators of socio-economic inequalities produced in WP2 from publicly accessible datasets.

- 2) Aggregated data from the experimental survey in WP4 (i.e. cross-tab tables). (The raw individual data from the survey will be accessible only to the survey company).
- 3) Interview and focus group transcripts (in the original language), where appropriate informed consent has been given and where either anonymity has been waived or where transcripts can be anonymised with reasonable effort and resources.

Open access data will be made available through one or more of the following methods:

- 1) Deposit with an appropriate data repository, which may be an institutional repository managed by a consortium partner or a public repository, such as the UK Data Archive.
- 2) Dissemination of data and/or files through the project website.
- 3) Dissemination of data through the 'Digital Atlas of Territorial Inequalities' app, which is a proposed project output.

Deposit with an appropriate repository is the preference method, to ensure continuity of access after the end of the grant period, but may be supplemented by one or both of the other methods.

Access restrictions and embargo periods may be placed on data deposited with a repository in line with repository policy, where an appropriate justification is presented by the partner responsible for producing the data and approved by the IMAJINE Management Group.

### **2.3. Making data interoperable**

Data produced in IMAJINE will be saved in standard, widely-available, software formats to facilitate sharing and re-use internally by consortium partners, and externally by other users where appropriate.

### **2.4. Increase data re-use (through clarifying licences)**

Data produced in IMAJINE and made available as open access data for re-use will be shared under a creative commons licence (such as CC BY or CC BY-NC). Potential interested parties will be alerted to the availability of the data via disseminated deliverables, workshops, conference papers, scientific publications and the project website.

Data underpinning publications resulting from IMAJINE will, wherever appropriate (see section 2.2. for potential exclusions and restrictions) be made publicly available. Data will be catalogued either on the publication of relevant papers, or on the completion of the project, whichever is sooner, with the metadata immediately available. However the data itself may be embargoed until the end of the grant period, or to some other date, to permit a period of fair use by the IMAJINE researchers or for reasons of data sensitivity. Publications will include a statement on how data can be accessed, with a permanent identifier (DOI) being assigned to any datasets. All publications will acknowledge the receipt of funding from the Horizon 2020 programme.

Data deposited with data repositories will remain available for a minimum of 10 years after the end of the IMAJINE grant period, or according to the policy of the repository.

## **3. Allocation of resources**

The preparation for data for open access and/or archiving is the responsibility of the project partner that collected or produced the data. Where more than one partner has been involved in collecting or producing data, responsibility for data preparation should be agreed between the relevant parties. Resources for data preparation, including staff time and any direct costs, should be met from within the partner's allocation of the IMAJINE grant. Data may be excluded from open access where it is not possible to prepare the data in an appropriate format for open access archiving (e.g. anonymisation of

interview transcripts – see section 2.2) within the available budget. All such exclusions must be approved by the project Management Group.

IMAJINE partners have been allocated a budget for open access publishing and this budget may be additionally used to deposit or facilitate open access to data underpinning a publication, where appropriate.

The Project Coordinator (Aberystwyth University) has overall responsibility for data management during the project and for data archival after the end of the grant. Each partner will have a designated individual within the IMAJINE research team responsible for ensuring compliance with IMAJINE and institutional data management policies.

#### **4. Data security**

Protocols will be adopted to ensure the security of data during collection, processing, analysis and storage.

Where possible, multiple recordings and/or notes of interviews, focus groups and participatory exercises will be taken to insure against equipment failure or accidental loss. Newly collected data (including recordings, notes, photographs etc) will be copied as a secure backup as soon as possible. Secondary data and datasets generated through the analysis of primary and secondary data will be regularly backed-up, with back-up data stored in a different place to working versions.

Primary data will be stored in the field during data collection and transported on encrypted laptop computers and/or on encrypted pen-drives or external hard drives, or via secure file transfer to a secure filestore.

Consortium partners will store data on secure, password-protected server or drive, with appropriate back-up, according to institutional infrastructure and policies. A central project filestore will be maintained by Aberystwyth University with 1TB capacity, shareable with project partners via e-mail invitation and accessible with a username and password.

Data transfer between partners will use Microsoft OneDrive as a staging area for copying data, or another secure file transfer service or encrypted pen-drives or external hard drives.

#### **5. Ethical aspects**

The ethical standards and guidelines of Horizon2020 will be rigorously applied in the IMAJINE research, regardless of the country in which the research is carried out. The research will also fully comply with all existing EU regulations and guidelines, including the European Code of Conduct for Research Integrity, the General Data Protection Regulation and other relevant Data Protection and Privacy guidelines. Many of the requirements set out by European directives have formed part of national laws and guidelines; compliance with this is set out below. The conduct of the research will be carried out in full compliance with the responsibilities found within the Concordat to Support Research Integrity, in addition to the RCUK Policy and Guidelines on Governance of Good Research Conduct and the relevant research ethics codes and protocols of the participating countries. Aberystwyth University, as coordinator, will be responsible for ensuring ethical conduct in the project. Individual participants are responsible for obtaining approval from their own institutional research ethics committees for research that they are directly responsible for undertaking, with copies of approvals collated by AU. AU is committed to providing all of the necessary support in assisting and facilitating the ethical delivery of the project, in collaboration with consortium participants.

IMAJINE will involve research with human subjects, all of whom will be aged over 18 and not otherwise from a vulnerable population. The collection of individual primary data on human subjects will involve four elements:

- i) Elite interviews with policy stakeholders and actors (WP1, WP6) and with political movement leaders (WP7);

- ii) Non-elite interviews with migrants and non-migrant residents (WP5) and grassroots political movement activists (WP7)
- iii) Focus groups with participants drawn from governance agencies and grassroots civil society actors (WP8);
- iv) Experimental Public Attitude Survey (WP4)

Primary data will be collected in WP1, WP4, WP5, WP6, WP7 and WP8, through interviews, questionnaire surveys and focus groups. The criteria and procedures that will be used to identify and recruit research participants – including survey respondents, interviewees and focus group participants – in each of the Work Packages are outlined in Table 1. All primary data collection will be conducted in EU member states. No data will be collected in third countries.

Consideration will also be given to the potential impacts of the publication of data in various settings, including the case study regions. This will be done on a risk assessment basis, taking into account the nature of the data and the social and political context. Advice will be taken from the project's Advisory Board as appropriate.

The principle of benefit-sharing is intrinsic to the project's co-production approach and in particular through the participatory scenario building exercise and through dissemination through various means to communities in the case study regions and other participant groups.

For the elite and non-elite interviews and the focus groups, participation in the research will be on the basis of written informed consent. Prospective participants will be given an information sheet explaining the research in their own language, including details of how the data will be stored and used, and explanation of their rights to withdraw from the research at any time and to lodge a complaint through an outlined procedure; and will complete a tick-box form to confirm their separate consent to participate in the research, be recorded, and for the resulting data to be archived and used in publications.

To ensure compliance with Article 89(1) of the General Data Protection Regulation, safeguards will be employed in the collation, processing and retention of all data relating to individuals, including – where appropriate and applicable – anonymisation, pseudonymisation and specific approval by the research participant for the retention of data in various forms including as interview recordings and transcripts. Data from non-elite interviews will be anonymised as soon as practical and will be stored, analysed and used in anonymised form. For elite interviews and focus groups where effective anonymisation may not be possible, research participants will be sent a copy of the relevant transcript to check and approve, and will be offered the opportunity to check and approve any attribution of data/interview quotes to them in resulting publications.

In both cases, informed consent for research participation is not in itself a legal basis for the retention and processing of data, and certification will also be obtained of recognition that the legal basis for data processing and retention will additionally be as a 'task in the public interest' under the General Data Protection Regulation.

A copy of the certification form for informed consent for research participation and data retention for interviews undertaken in research for IMAJINE can be found in Annex 2.

The experimental public attitude survey will be undertaken by TNS OPINION according to survey industry regulations and protocols on participant recruitment and data protection. Raw survey data will only be accessible to TNS OPINION, and TNS OPINION will only pass on the survey data to other consortium participants in aggregated, anonymised form. Participants in the experimental survey - conducted through computer assisted web interviewing in which survey participants will follow and answer questions online - will be asked to read an electronic version of the 'informed consent form' and 'information sheet' and accept it by clicking on "I have read and accept the conditions specified in the informed consent form" before being permitted to proceed to the survey. Participants will be also informed that in compliance with national and European legislation on privacy and data protection, all data included in IMAJINE databases will not be linked to their identity. The treatment of personal data will be based on principles of correctness, lawfulness and transparency and the protection of personal privacy and individual rights. Confidentiality will be scrupulously respected and individual identities protected.

## **6. Other issues**

This Data Management Plan has been written to comply with the Aberystwyth University Research Data Management Policy, Version 2.1 October 2017, and the General Data Protection Regulation.

The Data Management Plan is to be reviewed and updated at the end of each reporting period, and more frequently if required.

## ANNEX 1: DATA TO BE COLLECTED/USED, RESEARCH METHODS AND PROCEDURES FOR PARTICIPANT RECRUITMENT BY WORK PACKAGE

WP	Beneficiaries involved	Primary data to be collected	Secondary data to be used	Personal data to be collected or used, if any, and assessment of sensitivity	Countries in which primary data will be collected	Procedures for participant recruitment
WP1	1,3,4,6,12,14	Interviews with key stakeholders	Textual analysis of documents	None	Belgium (EC), Finland, Germany, Greece, Ireland, Italy, UK	Interviewees in EU institutions (5-10 total) and national governments and civil society organisations (20-30 total), will be selected on the basis of their role in their respective organisation, with particular reference to their role in policy making related to territorial cohesion policies. Interviews will focus on their 'expert' opinion on policy and policymaking rather than on the interviewees as individuals.
WP2	1,2,5,8,9,11	None	Aggregated socio-economic datasets available through public resources such as Eurostat, plus open data from previously published research.	No personal data to be collected. Compilation of aggregated data on income for local data estimates will in some cases involve accessing anonymised personal data held by national statistical agencies (e.g. Italy, Romania). In these cases access will be according to agency protocols in secure locations and subject to confidentiality agreements. Personal data will be used in situ to construct aggregated data and no individual personal data will be removed from the secure research facilities.	None	Not applicable.
WP3	1,3,5,9,15	None	Aggregated socio-economic datasets available through public resources such as Eurostat, plus open data from	None	None	Not applicable

			previously published research. Textual analysis of documents.			
WP4	1,9,13,14,16	Public attitude data from online questionnaire survey	Published data from previous surveys for comparative purposes.	<p>The collected data will pertain to: attitudes towards territorial inequalities, autonomy reforms, and territorial solidarity; questions concerning socio-demographic characteristics and policy preferences, value orientations (self-assessment on a left-right continuum, and views on political issues, such as immigration and economy); questions on identity (attitudes towards European, national or regional identity).</p> <p>Some personal data on gender, age and education will be collected for analytical purposes. No sensitive personal data will be collected related to, e.g. religious belief, a person's health status, sexual life and orientation, political orientation, ethnicity, criminal offences, either alleged or proven, punishments received for proven offences.</p> <p>In compliance with national and European legislation, all personal data related to the interviewees would be treated as anonymous and archived as such. <b><u>Low sensitivity.</u></b></p>	France, Italy, Netherlands, Poland, Romania, Spain and UK	Participants will be selected by the fieldwork provider from their panel database. As existing volunteer members of the panel, they would have provided consent to receive solicitation for this kind of survey. The name of the respondents or any personal information as the address, email or phone will not be transferred to any other third party including TNS OPINION or University of Siena. In total, the number of interviews carried out will be: 1300 in the UK, 1300 in Spain, 1300 in Italy, 1150 in the Netherlands, 1300 in Romania, 1150 in Poland and 1000 in France.
WP5	1,3,6,7,11	Interviews with migrants and settled residents in sending and	Publicly available migration and socio-economic statistics from Eurostat and national sources.	Information on migration histories, motivations and perceptions of regions. Some data on gender, age, nationality, education and occupation will be recorded for	Greece, Ireland, Netherlands, Poland, UK	(a) Long-term residents recruited through call for participation in local media and/or random sampling and snowballing. Aim to construct a representative sample in terms of gender, age and education. Participants

		receiving regions.		contextual purposes. All data will be anonymised. <b><u>Low sensitivity for most participants, may be more sensitive for certain participants, e.g. refugees.</u></b>		<p>will be adult, born in country and have lived in region for at least 10 years.</p> <p>(b) Intra-national migrants recruited through call for participation in local media and/or random sampling and snowballing. Participants will be adults who have moved to the region within the previous 5 years and will be selected to form a representative sample in terms of gender, age and education.</p> <p>(c) Inter-European economic migrants, recruited through calls for participation in local and social media, recommendations from representative organisations and snowballing. Participants will be adults who have moved from Greece, Italy, Poland, Romania or Spain, and will be selected to form a representative sample in terms of gender, age and education.</p> <p>(d) Immigrants from outside Europe, specifically refugees with a permit of residence. Recruitment will be through local organisations assisting refugees or representing refugee interests and through trustworthy contact persons.</p>
WP6	1,3,6,10,11,15	Elite interviews with key actors in national, regional and local governments.	Statistics on taxation, welfare payments and fiscal transfer at national and regional scales.	None	Greece, Poland, UK	Participants will be recruited through gatekeepers in relevant government departments and agencies and will be selected on the basis of their involvement with relevant areas of policymaking. Participants will be interviewed for their 'expert' views on policymaking and no personal data will be collected.
WP7	1,7,11,12,13,14	Interviews with members of political parties and	Textual analysis of campaign and policy documents and media reports.	Limited data on interviewee's history of involvement with party/organisation may be collected. Any such data will be	France, Italy, Netherlands, Poland, Romania, Spain and UK.	Participants will be senior officials or activists in regional political parties or civil society groups, selected on the basis of the position held. Prospective interviewees will

		civil society groups.	Electoral data.	anonymised. <b><u>Low sensitivity.</u></b>		be identified from party, organisational or parliamentary websites, media reports or other published material, and will be contacted in the first instance by e-mail. Some additional interviewees may be identified through recommendation by participants.
WP8	1,2,3,4,5,6,7,8 9,10,11,12,13 14,15,16	Focus groups with participants from local and regional government and civil society groups.  Policy scenario testing with selected organisations, simulating the implementation of various policy options.	Some regional scale socio-economic data used for contextual purposes.	Limited data on gender, age, ethnicity, residence, occupation and education will be collected for focus group participations for selection and contextual purposes. All such data will be anonymised. <b><u>Low sensitivity.</u></b>	Selection from: Finland, Germany, Greece, Ireland, Italy, Netherlands, Poland, UK, to be confirmed.	Participants in focus groups will be selected to combine a range of knowledge, experience and skills in order to support participatory scenario building, informed by representativeness on gender, age and ethnicity and organisational sector. Prospective participants will be identified through research in WPs 1-7, media reports and relevant websites and directories, and recommendations from gatekeepers and other participants, and will be recruited through individual contact.  Participating organisations in the Policy Scenario Testing exercise will be recruited through contacts established in research for WPs 1-7 and recommendations by the Advisory Board and contacts in the case study regions. Participating organisations will be selected on the basis of their capacity to simulate the impacts of potential policy options on territorial inequalities.

Table 1: Details of data to be collected or employed in IMAJINE and procedures for recruitment of research participants.



## CERTIFICATION OF INFORMED CONSENT

*Thank you agreeing to help with our research. Please read the attached Information Sheet, which explains the aims of the research, the nature of your contribution, and the measures that have been put in place to protect your privacy and personal data, and complete and sign this form to confirm that you consent to take part in the research.*

I agree to take part in research for the IMAJINE project. I have read the Information Sheet, which I may keep for my reference, and understand the purpose of the interview and proposed use of the information that I will provide. By signing this form, I understand that I agree to the following (please tick as appropriate):

- I agree to be interviewed for the research
- I agree to the interview being recorded in order that the information I provide can be reported and used accurately
- I agree to the audio recording and a written transcript of the interview being retained and securely stored for use by the IMAJINE researchers only. I understand that the audio file and transcript will be labelled with a code or pseudonym.
- I agree to an anonymised copy of the transcript of my interview being archived at the end of the project for use by future researchers.

I understand that the information that I provide in the interview may be used in books, reports, presentations and articles resulting from the research, unless I specifically indicate that it is 'off the record'. I understand my identity will be protected by anonymization of data or the use of a pseudonym, except in a limited number of cases where this cannot be done effectively. If it is not possible to anonymise my interview, I understand that I will be sent a copy of the interview transcript to review and will be able to mark information as 'off record' and may opt to see drafts of any articles in which I am mentioned by name prior to publication.

I understand that my participation is voluntary, that I can choose not to participate in part or all of the project, and that I can withdraw at any stage of the project without giving a reason and without being penalised or disadvantaged in any way.

I understand that the legal basis for the collection of data by IMAJINE is provided by Article 89(1) of the General Data Protection Regulation (GDPR) and recognize that the legal basis for the retention and processing of data is additionally as a 'task in the public interest' under GDPR. I understand that I retain all rights provided by the applicable data protection legislation.

Name: ..... (please print)

Signature: .....Date: .....

